

COHMIS Client Consent for Data Collection and Release of Information

This notice explains how information about you may be shared and used. It also tells you who can access your information. Please read it carefully and ask any questions you may have.

What is COHMIS?

The Colorado Homeless Management Information System (COHMIS) is a data system that stores information about homelessness services. The name of the software that stores this data is called Clarity Human Services. The purpose of COHMIS is to improve coordination of services that support people who are homeless or at risk of homelessness. To further ensure and navigate this coordination, data is shared statewide between the four Continuum of Care (CoC) bodies: MDHI (Metro Denver), Pikes Peak (El Paso County) Northern Colorado (Larimer and Weld Counties), and Balance of State (Remaining 54 Counties). Active agencies that participate in COHMIS are listed on

https://cohmis.zendesk.com/hc/en-us.

What is the purpose of this form?

With this form, you can give permission to have information about you collected and shared with partner agencies that help provide housing and services. Partner agencies are required to protect the privacy of your identifying information.

You have rights regarding your information:

- You have the right to ask about who has seen your information.
- You have the right to see your information at any time and change it if it isn't correct.
- You have the right to change your authorization regarding the use of your data.
- You have the right to file a grievance if you feel your information has been misused. The Grievance Form may be requested at any time from any participating COHMIS agency.
- Right to refuse information while retaining rights of access to services.

The information to be collected and shared may include:

- Name, date of birth, gender, race, ethnicity, social security number, phone number, address
- Basic medical, mental health, substance use and daily living information
- Housing and program eligibility information
- Use of crisis services, Veteran services, hospitals and jail
- Employment, income, insurance and benefits information
- Services provided by partneragencies
- Results from assessments
- Photograph or other likeness (if included)

By signing this form:

- I authorize the CoC and Clarity to share COHMIS information with partner agencies, and the COHMIS information shared will be used to coordinate services. It will also be used to help evaluate the quality of community programs.
- I understand that the partner agencies may change over time and are always responsible for keeping my information private using reasonable best efforts for privacy policies.
- I understand that agencies must adhere to federal and Colorado laws regarding my protected information.
- I may revoke this consent at any time by returning a completed revocation of consent form, available upon request, to agency staff.
- I can receive a copy of this consent form.
- I understand this consent will expire 7 years from my last COHMIS recorded activity.

Printed Name of Client or Legal Guardian:							
Printed Names of additional minor children covered by this	release:						
Signature of Client or Representative:	Date:						
Signature of Agency Witness:	Date:						
Initials of Client If Declining Consent	COHMIS Client Consent and ROI v1.2						



COHMIS Intake

CoC/ESG Intake Form for Project Types:

SOCIAL SECURITY NUMBER (SSN):				_			_				
Quality of SSN:		☐ Full SSN Reported ☐ Client doesn't know ☐ Client prefers not to answer ☐ Data not collected										
CLIENT NAME												
Last:												
First:												
Middle							Suffix	c:				
QUALITY OF NAME			orted name or	code na	ime]]]	Client	doesn't prefers ot colle	not to ar	iswer		
DATE OF BIRTH (DOB)			—				_					
	MO	NTH			DAY			YE	AR			
QUALITY OF DOB			reported ate or pa		B report	ed			Client do Client pre Data not	efers not	to answ	er
GENDER (select all that apply)											
□ Woman (Girl if child) □ Non-binary □ Client doesn't know □ Man (Boy if child) □ Questioning □ Client prefers not to answer □ Culturally Specific Identity (e.g., Two Spirit) □ Different Identity □ Data not collected □ Transgender If different identity, please specify:												
CLIENT PRONOUNS												
She/Her/Hers He/Him/His		ey/Them				-	ers not to	answer	□ Ot 	her pron	ouns:	
RACE/ETHNICITY (select all th	at apply)											
American Indian, Alaska Native, or Indigenous												
VETERAN STATUS												
☐ Yes* ☐ No *If YES, complete the Veterar	ı Suppleme	ental Que	estions			☐ CI	ient doesr ient prefe ata not co	rs not to				
RELATIONSHIP TO HEAD OF I	HOUSEHOL	D										
Self (Head of Household) Head of Household's Chil Head of Household's spo		ner					ead of hou			elation m	nember	

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PROJECT NAME											
PROJECT START DATE (mm/do	1/уууу)			_			_				
Housing move-in Date (PH ONLY)					Zij	o Code	:				
Translation assistance neede	d?	☐ No ☐ Yes* ☐ Client doesn't kno ☐ Client prefers not ☐ Data not collected						ot to an	ıswer		
If *YES, to the question above Preferred Language:	e, Specif	y Langua	age:				□ c	lient pr	esn't k efers n collect	ot to an	ıswer
PRIOR LIVING SITUATION (W			•	_	_		_	•			
SITUATION CATEGORY (home	<u>eless, institu</u>					t) AND	COMI	PLETE 1	THAT S	ECTIO	<u>N</u>
Disco not mount for human	habitation /ve	HOME									
□ Place not meant for human habitation (vehicle, anywhere outside) □ Emergency shelter, including hotel or motel paid for w/ emergency shelter voucher or RHY-funded host home □ Safe Haven											
LENGTH OF STAY IN PRIOR LI	VING SITUA	TION (H	ow Ion	g did t	he clier	nt stay	in that	situati	ion?)		
 One night or less Two to six nights One week or more, but less one month 	 □ One night or less □ Two to six nights □ One week or more, but less than □ One month or more, but less than □ Client doesn't know □ Client prefers not to answer □ Data not collected 										
Approximate date THIS EPISO	ODE		_			_	_				
of homelessness started:	M	ONTH		l	DAY				YEAR	1	
Number of times the client h (Regardless of where they sta			ets, in	ES, or S	SH in th	ne past	three	years,	includ	ing tod	lay
☐ One time	Three tim	es	☐ CI	ient do	esn't kn	ow	☐ Da	ata not	collecte	ed	
☐ Two times	Four or m	ore		ient pre Iswer	efers no	t to					
Total number of months homeless on the street, in ES, or SH in the past three years											
One month (first month)Two monthsThree months	Five mont Six month Seven mo	S	□ T	line mo en mor	nths		☐ CI	ient do	n 12 m esn't kr		swer
Four months	Eight mor			welve r				•			
		Four months									

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	INSTITUTI	ONAL SITUATIO	N					
☐ Foster care home or foster car	re group home	☐ Long-ter	rm care facility or nursir	ng home				
☐ Hospital or other residential n	on-psychiatric medica	al 🗌 Psychiat	tric hospital or other psy	ychiatric facility				
facility Substance abuse treatment facility or detox center								
☐ Jail, prison, or juvenile detent	on facility							
LENGTH OF STAY IN PRIOR LIVING SITUATION (How long did the client stay in that situation?)								
☐ One night or less ☐ One month or more, but less than ☐ Client doesn't know								
☐ Two to six nights								
\square One week or more, but less th	••••	more, but less tha	an one 🔲 Data not c	collected				
one month	year							
	☐ One year o	r longer						
Length of Stay Less than 90 da				□ No				
(Indicate if the client's stay in the		•	stayed last	☐ Yes*				
night/prior to project entry, wa	•			_				
*If YES to the question above,	-	-		□ No				
On the night before the client		_		☐ Yes*				
staying in a homeless situation	(emergency shelte	r, place not mea	int for nabitation or					
safe haven)?	agustinus If NO ata							
*If YES to the question above,		pp nere.						
Approximate date THIS EPISOI of homelessness started:		_	_					
	MONTH	DAY		YEAR				
Number of times the client has		ts, in ES, or SH ir	n the past three years	s, including today				
(Regardless of where they staye	,							
One time	Three times	Client doesn'		ta not collected				
☐ Two times	Four or more	☐ Client prefers	s not to					
	times	answer						
Total number of months home								
One month (first month)	Five months	☐ Nine month:		nan 12 months				
☐ Two months	Six months	☐ Ten months	Client d	oesn't know				
☐ Three months ☐	Seven months	☐ Eleven mont	ths \Box Client p	refers not to answer				
☐ Four months ☐	Eight months	☐ Twelve mon	nths 🗌 Data no	t collected				
	End	d of section						

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TEMPORARY & PERMANENT HOUSING SITUATIONS						
☐ Transitional housing for homeless persons (including	If rental with subsidy, specify Subsidy Type:					
homeless youth)	☐ GPD TIP subsidy					
Residential project or halfway house with no homeless	☐ VASH housing subsidy					
criteria	RRH or equivalent subsidy					
☐ Hotel or motel paid for without emergency shelter	☐ HCV voucher (tenant or project based)					
voucher	Public housing unit					
☐ Host Home (non-crisis)	Emergency Housing Voucher					
Staying or living in a friend's room, apartment, or house	☐ Family Unification Program Voucher (FUP)					
Staying or living in a family member's room, apartment,	Foster Youth to Independent Initiative (FYI)					
or house	Permanent Supportive Housing					
	Other ongoing housing subsidy					
☐ Rental by client, no ongoing housing subsidy	Other permanent housing dedicated for formerly					
Rental by client, with ongoing housing subsidy*	homeless persons					
Owned by client, with ongoing housing subsidy	☐ Client doesn't know					
☐ Owned by client, no ongoing housing subsidy	☐ Client prefers not to answer					
	☐ Data not collected					
LENGTH OF STAY IN PRIOR LIVING SITUATION (How lon	ng did the client stay in that situation?)					
	ore, but less than					
	☐ Client prefers not to answer					
= one week of more, but less than	, but less than one Data not collected					
One year or long	_					
Length of Stay Less than 7 days? (Indicate if the client's stay in the transitional/permaner	No No					
stayed last night/prior to project entry, was less than 7 of	, 163					
*If YES to the question above, continue. If NO, stop her						
On the night before the client entered the transitional						
situation, were they staying in a homeless situation (en						
meant for habitation or safe haven)?	nergency sherter, place not					
*If YES to the question above, continue. If NO, stop he	ro					
Approximate date THIS EPISODE						
of homolossnoss started:	. _ _					
MUNTH	DAY YEAR					
Number of times the client has been on the streets, in (Regardless of where they stayed last night)	es, or sh in the past three years, including today					
	N					
	Client doesn't know Lata not collected					
	lient prefers not to					
	nswer					
Total number of months homeless on the street, in ES,						
\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Nine months					
☐ Two months ☐ Six months ☐	Ten months Client doesn't know					
☐ Three months ☐ Seven months ☐	Eleven months \Box Client prefers not to answer					
☐ Four months ☐ Eight months ☐	Twelve months Data not collected					

Disabling Condition		
□ No		Client doesn't know
☐ Yes		☐ Client prefers not to answer
□ Tes		Data not collected
Physical Disability		
□ No		Client doesn't know
☐ Yes*		Client prefers not to answer
		Data not collected
*If YES for Physical Disability	│	☐ Client doesn't know
Expected to be of long-continued and indefinite duration and substantially impair the client's ability to live independently?	☐ Yes	\square Client prefers not to answer
substantially impair the cheft's ability to live independently:	l les	☐ Data not collected
Developmental Disability		
□ No		☐ Client doesn't know
☐ Yes		\square Client prefers not to answer
□ 165		☐ Data not collected
Chronic Health Condition		
□ No		☐ Client doesn't know
☐ Yes*		\square Client prefers not to answer
□ Tes		Data not collected
*If YES for Chronic Health Condition	□ No	☐ Client doesn't know
Expected to be of long-continued and indefinite duration and	□ No	☐ Client prefers not to answer
substantially impair the client's ability to live independently?	☐ Yes	Data not collected
HIV/AIDS		
□ No		☐ Client doesn't know
☐ Yes		☐ Client prefers not to answer
□ TeS		Data not collected
Mental Health Disorder		
□ No.		☐ Client doesn't know
□ No □ Yes*		☐ Client prefers not to answer
□ Yes		☐ Data not collected
*If YES for Mental Health Disorder		☐ Client doesn't know
Expected to be of long-continued and indefinite duration and	□ No	☐ Client prefers not to answer
substantially impair the client's ability to live independently?	☐ Yes	☐ Data not collected
Substance Use Disorder		
□ No		☐ Client doesn't know
☐ Alcohol Use Disorder*		☐ Client prefers not to answer
☐ Drug Use Disorder*		Data not collected
☐ Both Alcohol and Drug Use Disorder*		
*If YES for Substance Use Disorder		Client doesn't know
Expected to be of long-continued and indefinite duration and	∐ No	☐ Client prefers not to answer
substantially impair the client's ability to live independently?	☐ Yes	Data not collected

SURVIVOR OF DOMES	STIC VIOLENCE	
☐ No		Client doesn't know
☐ Yes*		Client prefers not to answerData not collected
*If YES to Survivor Do	mestic Violence	Data not collected
	☐ Within the past three months	☐ Client doesn't know
	☐ Three to six months ago (excluding six	Client prefers not to answer
When did this experience occur?	months exactly) From six to twelve months ago (excluding	☐ Data not collected
	one year exactly)	
	☐ More than a year ago	
Are you currently	□ No	Client doesn't know
fleeing?	☐ Yes	Client prefers not to answer
		Data not collected
CASH INCOME FOR IN	IDIVIDUAL	
Income from Any		Client doesn't know
Source?	□ No	☐ Client prefers not to answer
	☐ Yes*	☐ Data not collected
*If YES to Income from	m Any Source – Indicate all sources that apply	
Inco	me Source (Check all that apply)	Monthly Amount
☐ Earned Income	e (i.e. employment income)	
☐ Unemploymen	it Insurance	
☐ Supplemental	Security Income (SSI)	
☐ Social Security	Disability Insurance (SSDI)	
☐ VA Service-Cor	nnected Disability Compensation	
☐ VA Non-Service	e Connected Disability Pension	
Private disabili	ty insurance	
☐ Worker's Com	pensation	
☐ Temporary Ass	sistance for Needy Families (TANF)	
General Assista	ance (GA)	
☐ Retirement Inc	come from Social Security	
	rement income from a former job	
☐ Child support		
☐ Alimony and o	ther spousal support	
Other Cash Inc	come (Specify:)	
	Total Monthly Amount	

NON-CASH BENEFITS								
Receiving Non-Cash	□ No	☐ Client doesn't know						
Benefits?	☐ Yes*	☐ Client prefers not to answer						
*If YES to Receiving Non-O	Cash Benefits — Indicate a	Data not collected						
	ion Assistance Program	☐ TANF Transportation Services						
Special Supplementa Women, Infants, and	I Nutrition Program for	Other TANF-Funded Services						
TANF Childcare Servi		Other Non-Cash Benefit (Specify source:)						
HEALTH INSURANCE	ices .	(Specify source:)						
TILALITI INSONANCE								
Covered by health	□ No	☐ Client doesn't know						
insurance?	☐ Yes*	☐ Client prefers not to answer						
**f v=0 . 0	1.1	Data not collected						
*If YES to Covered by Hea	ith insurance – indicate a	Il sources that apply						
☐ Medicaid		Health Insurance Obtained Through COBRA						
Medicare		Private Pay Health Insurance						
State Children's Heal	Ith Insurance Program	State Health Insurance for Adults						
☐ Veteran's Health Adr	ministration (VHA)	☐ Indian Health Services Program						
☐ Employer-Provided F	Health Insurance	☐ Other Health Insurance						
(Specify source:)								
Would you like to share the	•	□ No □ Yes*						
feel contributed to your h	omelessness?	□ No □ Yes*						
feel contributed to your h *If YES please indicate all	omelessness? reasons that apply	□ No □ Yes*						
*If YES please indicate all Abuse or violence in my	reasons that apply	□ Lost a job, could not find work						
*If YES please indicate all Abuse or violence in my Alcohol or substance use	omelessness? reasons that apply home problems	Lost a job, could not find work Medical Expenses						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted	omelessness? reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit	omelessness? reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice	omelessness? reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19	omelessness? reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD						
feel contributed to your h *If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions	reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of	reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of Discharged from jail	reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of	reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of Discharged from prison Family member or perso	reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup Traumatic brain injury Unable to pay rent or mortgage						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of Discharged from prison Family member or perso Language barrier	reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup Traumatic brain injury						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of Discharged from prison Family member or perso	reasons that apply home problems	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup Traumatic brain injury Unable to pay rent or mortgage Unable to pay utilities						
feel contributed to your h *If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of Discharged from prison Family member or perso Language barrier Legal problems	reasons that apply home problems are	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup Traumatic brain injury Unable to pay rent or mortgage Unable to pay utilities						
feel contributed to your h *If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of Discharged from prison Family member or perso Language barrier Legal problems	reasons that apply home problems are	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup Traumatic brain injury Unable to pay rent or mortgage Unable to pay utilities Other						
feel contributed to your h *If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of Discharged from prison Family member or perso Language barrier Legal problems SEXUAL ORIENTATION (RE	reasons that apply home problems are are EQUIRED FOR PSH, OPTIO	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup Traumatic brain injury Unable to pay rent or mortgage Unable to pay utilities Other						
*If YES please indicate all Abuse or violence in my Alcohol or substance use Asked to leave or evicted Bad credit Client Choice COVID-19 Disabling conditions Discharged from foster of Discharged from prison Family member or perso Language barrier Legal problems SEXUAL ORIENTATION (RE	reasons that apply home problems are are EQUIRED FOR PSH, OPTIO	Lost a job, could not find work Medical Expenses Mental health condition Moved to find work Problems with public benefits PTSD Reasons related to my race or ethnicity Reasons related to my sexual orientation or gender Relationship problems or family breakup Traumatic brain injury Unable to pay rent or mortgage Unable to pay utilities Other						

CONTACT INFORMATION (Optional — entered on the Contacts tab) ☐ Personal ☐ Work ☐ Message						
Phone Number						
Email						
ADDRESS (Optional	— entered on the Locations tab)	☐ Current A☐ Mailing A☐		ast Permanent Address		
Street						
City						
State			Zip Code			
Signature of applicant s	stating all information is true and corr	ect		Date		



COHMIS

Child Intake Form

For all non-RHY funded projects

SOCIAL SECURITY NUMBER	R (SSN):	_ _						
Quality of SSN:	☐ Full SSN Reported ☐ Approximate or partial SSN reported	Approximate or partial SSN Client prefers not to answer						
CLIENT NAME	·							
Last:								
First:								
Middle		Su	ıffix:					
QUALITY OF NAME	☐ Full name reported ☐ Partial, street name or code reported	name 🗌 Cli	ient doesn't know ient prefers not to ansv ata not collected	wer				
DATE OF BIRTH (DOB)		-						
(222)	MONTH	DAY	YEAR					
QUALITY OF DOB	☐ Full DOB reported ☐ Approximate or partial □	OB reported	☐ Client does ☐ Client prefe ☐ Data not co	ers not to answer				
GENDER (select all that app	oly)							
Man (Boy if child)	 □ Culturally Specific Identity (e.g., Two Spirit) □ Transgender □ Different Identity □ Data not collected 							
CLIENT PRONOUNS								
She/Her/Hers He/Him/His	☐ They/Them/Theirs ☐ Client doesn't know	Client prefers no answer Data not collected		r pronouns:				
RACE/ETHNICTY (select all	that apply)							
 American Indian, Alask or Indigenous Asian or Asian America Black, African American African 	☐ Middle Easter ☐ Native Hawaii	n or North African	or North African Client prefers not to answer					
Additional Race and Ethnici	ity Detail (optional):							
RELATIONSHIP TO HEAD O	F HOUSEHOLD							
Self (Head of Household) Head of Household's Child Head of Household's spouse or partner Head of Household's spouse or partner								

PROJECT NAME											
PROJECT START DATE (mm,	/dd/yyyy)			_			_				
								1	1	I	
Disabling Condition											
□ N-							Clien	it doesn	t know		
□ No							Clien	t prefer	s not to	answer	
☐ Yes							Data	not coll	ected		
Physical Disability											
□ No							Clien	it doesn	't know		
☐ Yes*							Clien	it prefer	s not to	answer	
							Data	not coll	ected		
*If YES for Physical Disabil	-				¬		Clien	it doesn	't know		
Expected to be of long-con and substantially impair th		-		1	_ No		Clien	t prefer	s not to	answer	
independently?	ie ciierit s ubiii	ιιγ το πν	e		Yes		Data	not coll	ected		
Developmental Disabili	ty										
	,						Clien	it doesn	t know		
□ No							_	it prefer		answer	
Yes						Γ	_	not coll			
Chronic Health Condition	n					_					
							Clien	it doesn	t know		
∐ No						Г	Clien	t prefer	s not to	answer	
☐ Yes*							_	not coll			
*If YES for Chronic Health	Condition						_	it doesn			
Expected to be of long-con	tinued and inc	definite	duratio	1	No	Γ	_	it prefer		answer	
and substantially impair th	ne client's abili	ity to liv	е		Yes	Γ	_	not coll		41.5116.	
independently?											
HIV/AIDS						Г	Clian		/+ l		
□ No						L	_	it doesn			
Yes						L	_	it prefer		answer	
Mantal Haalth Disaudan						L	_ Data	not coll	ected		
Mental Health Disorder						Г	CI:		7. 1		
□ No						L		it doesn	•		
☐ Yes*						L	_	it prefer		answer	
*If YES for Mental Health I	Disardar					L	_	not coll			
Expected to be of long-con		definite	duration	,	No	L	_	it doesn			
and substantially impair th		-		'	Yes	L	_	it prefer		answer	
independently?		,			163	L	Data	not coll	ected		
Substance Use Disorder											
□ No							Clien	it doesn	t know		
☐ Alcohol Use Disord	der*						Clien	t prefer	s not to	answer	
☐ Drug Use Disorder	*						Data	not coll	ected		
☐ Both Alcohol and I		rder*									
*If YES for Mental Health I					No		Clien	it doesn	t know		
					Yes	Γ	_	t prefer		answer	

inuea ana indefinite duration e client's ability to live	☐ Data not collected
☐ No ☐ Yes* alth Insurance – Indicate all	Client doesn't know Client prefers not to answer Data not collected I sources that apply
alth Insurance Program dministration (VHA) Health Insurance	 ☐ Health Insurance Obtained Through COBRA ☐ Private Pay Health Insurance ☐ State Health Insurance for Adults ☐ Indian Health Services Program ☐ Other Health Insurance (Specify source:
guardian stating all information	n is true and correct Date
	□ No □ Yes* alth Insurance – Indicate all alth Insurance Program dministration (VHA) Health Insurance

Date:	/	/
Date.	/	/

Sel	ect	one
-----	-----	-----

	Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)		
Homeless Situations	Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter		STOP
	Safe Haven		
	Foster care home or foster care group home		
	Hospital or other residential non-psychiatric medical facility		
Institutional	Jail, prison or juvenile detention facility		
Situations	Long-term care facility or nursing home		
	Psychiatric hospital or other psychiatric facility		
	Substance abuse treatment facility or detox center		
	Residential project or halfway house with no homeless criteria		
	Hotel or motel paid for without emergency shelter voucher		
	Transitional housing for homeless persons (including homeless youth)		
	Host Home (non-crisis)		
	Staying or living in a friend's room, apartment or house		Continue
	Staying or living in a family member's room, apartment or house		to Next Question
	Rental by client, with GPD TIP housing subsidy		Question
Temporary and	Rental by client, with VASH housing subsidy		
Permanent Housing Situations	Permanent housing (other than RRH) for formerly homeless persons		
Trousing Situations	Rental by client, with RRH or equivalent subsidy		
	Rental by client, with HCV voucher (tenant or project based)		
	Rental by client in a public housing unit		
	Rental by client, no ongoing housing subsidy		
	Rental by client, with other ongoing housing subsidy		
	Owned by client, with ongoing housing subsidy		
	Owned by client, no ongoing housing subsidy		
	Other		
	Worker unable to determine		
Other	Client doesn't know	-	STOP
	Client refused		
	Data not collected		

	Yes				
Is client going to have to leave their current living situation within 14 days?	No			STOP	Continue
	Client doesn't know		-		to Next
	Client refused				Page
	Data not collected				

	Yes	
	No	
Has a subsequent residence been identified?	Client doesn't know	
laentinear	Client refused	
	Data not collected	
	Yes	
Does individual or family have	No	
resources or support networks to	Client doesn't know	
obtain other permanent housing?	Client refused	
	Data not collected	
	Yes	
Has the client had a lease or ownership	No	
interest in a permanent housing unit in	Client doesn't know	
the last 60 days?	Client refused	
	Data not collected	
	,	
	Yes	
Heathe client moved 2 or more times in	No	
Has the client moved 2 or more times in the last 60 days?	Client doesn't know	
the last so days.	Client refused	
	Data not collected	





Colorado Springs/ El Paso County Coordinated Assessment for Families

Every assessor in our community regardless of organization completing the VI-SPDAT should use an introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc
- the purpose of the VI-SPDAT being completed
- that it should take less than 10 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or prefers not to answer
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal.

Exampl	e text:			
you that can best word are is no "ri your situnderst collecte based o	t will provide us with t support you. Some iswer. I really only neight" or "wrong" ansuation. We apprecially and one of the quest d will go into a data in your information.	I work[volunteer] for	uation. The answers will nal in nature, but they o don't feel any pressure tal information because we fyou want to skip or refurification at any time. Plety agencies access to cooswers we might miss con	help us determine how we only require a Yes, No, or one to provide more detail. There we can only help if we know use a question. If you don't ease know the information ordinate the best services nnecting you to opportunities
Intervi	ewer's Name:		Agency:	
Assessi	ment Date:			
Assessi	ment Location:			
0	Agency office		 Outdoors 	
Assessi	ment method:			
0	Phone	o In person		 Virtual/online
Assessi	ment Level: (this w	ill always be Housing needs ass	sessment, not Crisis ne	eeds in our CoC)
Primar	y Language:			

we

NOTE: text in BLUE ITALICS is supplemental information to guide the interviewer and not part of the original VI-SPDAT, and should not be read aloud to the client unless they request clarification on a question. Please note that some questions say ANY person in the family, and others say EVERY person in the family-please be clear when reading the questions to the respondent.

VULNERABILITY INDEX SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

Children

- 1. How many children under the age of 18 are currently with you?
- 2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? (this includes VOLUNTARY placement of children with family or friends, but not situations where DHS has revoked custody and will require a multiple step process before the client regains custody. A full intake form should be filled out for each child included)
- 3. Is any member of the family currently pregnant? (this reference to "family" includes any member of the household that is or expects to be housed together)

4. Please provide a list of children's names and ages: (it is important to remember three categories: under 6 years old, 6-12, and 13-17.)							

- 5. Where do you and your family sleep most frequently? (Let the client answer in their own words, then check one. If the family is currently experiencing separate sleeping arrangements, have the respondent answer for themselves)
 - Shelters (including domestic violence shelter or hotel paid by a charitable source)
 - Transitional Housing
 - o Safe Haven
 - Outdoors (including in a tent, abandoned building, etc.)
 - Couch Surfing (note that adults that are couch surfing are typically not considered literally homeless)
 - o Car (including an RV or other vehicle if there is no running water)
 - Other (specify):
 - Client doesn't know
 - Client prefers not to answer
- 6. How long has it been since you and your family lived in permanent stable housing? (if client needs clarification, had the right to receive mail at a place they lived together as a family for more than 90 days.)
 - Less than a week
 - o 1 week to 3 months
 - o 3-6 months
 - o 6 months to one year

- o 1-2 years
- o 2 years or more
- Client doesn't know
- o Client prefers not to answer

(For the next question, help the client pick a date six months ago, and tell them to answer the following)

Details for "How long ...?"

Less than 1 month o 8 months o 1 month o 9 months o 10 months o 2 months o 3 months o 11 months o 4 months ○ 1 – 2 years o 5 months o 2 years or more o 6 months Client doesn't know Client prefers not to answer o 7 months

In the last three years, how many times have you and your family been homeless?

0 times
 1 time
 2 times
 3 times
 4 times
 5 or more times
 Client doesn't know
 Client prefers not to answer

(For the next question, help the client pick a date six months ago, and tell them to answer the following.)

8. In the past six months, how many times have you or anyone in your family:

Received health care at an emergency room? (including freestanding ER but NOT urgent	
care centers)	
Been taken by an ambulance to the hospital? (one point per patient, riding with a friend or	
family member who is receiving care does not count, but two patients in one ambulance	
would count as two points)	
Been hospitalized as an inpatient? (including "outpatient observation" status, if client	
needs clarification, we would include any time they stayed overnight in a bed somewhere	
other than the ER. This would also include hospitalization for mental health.)	
Used a crisis service, including sexual assault crisis, mental health crisis, family or intimate	
violence, distress centers and suicide prevention hotlines? (including phone, chat, or in	
person crisis centers)	
Talked to police because you witnessed a crime, were the victim of a crime, or the alleged	
perpetrator of a crime or because the police told you that you must move along?	
Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term	
stay like the drunk tank, a longer stay for a more serious offence, or anything in between?	
(note: this is number of events, not number of days)	

9. Have you or anyone in your family been attacked or beaten up since they've become homeless?	(this is
any period of homelessness, not just the past six months)	

NoYesClient doesn't knowClient prefers not to answer

10. Have you or anyone in your family threatened to or tried to harm themself or anyone else in the last year? (the last 12 months regardless of if they were homeless or not at the time)

o No o Client doesn't know

Yes
 Client prefers not to answer

11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? (this could include civil or criminal legal issues. This does not include family/divorce court issues like custody or restraining orders, there is a separate question for that later)			
0	No Yes	0	Client doesn't know Client prefers not to answer
12. Do	es anybody force or trick you or anyone in your family	/ to	do things that you do not want to do?
0	No Yes	0	Client doesn't know Client prefers not to answer
13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that?			
0	No	0	Client doesn't know
 Yes Client prefers not to answer 14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money? (Client does not need to agree that they owe the money) 			
0	No	0	Client doesn't know
0	Yes	0	Client prefers not to answer
	you or anyone in your family get any money from the ong (regular recurring income, not a one time gift or occ	_	•
0	No Yes	0	Client doesn't know Client prefers not to answer
16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled? (this does not need to be the same thing for everybody)			
0	No Yes	0	Client doesn't know Client prefers not to answer
17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? (this refers to both the physical ability to do these things and access to the resources necessary, as developmentally appropriate.)			
0	No Yes	0	Client doesn't know Client prefers not to answer
18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted? (remind client if necessary they do not need to tell us the details of the event. If it is within your scope of training to assist the client in processing social relationship issues, please wait until after the spdat is complete to do so)			
0	No Yes	0	Client doesn't know Client prefers not to answer

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family? (Clarification if needed: examples could include a mobility issue, mold or other environmental issues exacerbating health conditions, lack of electricity to run necessary medical equipment, etc)					
0	No	0	Client doesn't know		
0	Yes	0	Client prefers not to answer		
	20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart? (these five body systems only)				
0	No	0	Client doesn't know		
0	Yes	0	Client prefers not to answer		
21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family? (this should only be yes if someone in the household needs support with medical care for HIV)					
0	No	0	Client doesn't know		
0	Yes	0	Client prefers not to answer		
wheelco	No Yes Yes Yes Yes Yen someone in your family is sick or not feeling well, for any reason, and we do not need the reason stated strust of medical system, etc)	o o doe	Client doesn't know Client prefers not to answer s your family avoid getting medical help?		
0	No	0	Client doesn't know		
0	Yes	0	Client prefers not to answer		
24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past? (this could be financial or behavioral reasons)					
0	No	0	Client doesn't know		
0	Yes	0	Client prefers not to answer		
25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing?					
0	No Yes	0	Client doesn't know Client prefers not to answer		
26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of: (question should be answered on its own merit, not dependent on the responses from other parts of the question. One issue in particular could prompt a "yes" response to more than one section of this question)					
a) A mental health issue or concern?					

0	No Yes	0	Client doesn't know Client prefers not to answer		
b) A p	ast head injury?				
0	No Yes	0	Client doesn't know Client prefers not to answer		
c) A le	c) A learning disability, developmental disability, or other impairment?				
0	No Yes	0	Client doesn't know Client prefers not to answer		
your f	o you or anyone in your family have any mental health family to live independently because help would be no titating anxiety about conflict with neighbors or landle	eede			
0	No Yes	0	Client doesn't know Client prefers not to answer		
any si	THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, single member of your household have a medical cond problematic substance use?				
0	No Yes	0	Client doesn't know Client prefers not to answer		
whate	re there any medications that a doctor said you or any ever reason, they are not taking? (this could include be redication, don't like the side effects, or don')t agree to	ut is	not limited to reasons like cannot afford		
0	No Yes	0	Client doesn't know Client prefers not to answer		
	e there any medications like painkillers that you or an r prescribed or where they sell the medication? (this ribed)	-			
0	No Yes	0	Client doesn't know Client prefers not to answer		
emoti	S OR NO: Has your family's current period of homeles ional, physical, psychological, sexual, or other type of ur family have experienced?				
0	No Yes	0	Client doesn't know Client prefers not to answer		
	re there any children that have been removed from the st 180 days? (use the same 6 month benchmark as the hs)		<i>, ,</i>		
0	No Yes	0	Client doesn't know Client prefers not to answer		

that w	you have any family legal issues that are being resolv ould impact your housing or who may live within you ning orders)				
0	No Yes	0	Client doesn't know Client prefers not to answer		
	34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation? (this is for voluntary placement, removal by CPS is covered in question 32.)				
0	No Yes	0	Client doesn't know Client prefers not to answer		
	s any child in the family experienced abuse or trauma ool or lost an extremely important item during an evic				
0	No Yes	0	Client doesn't know Client prefers not to answer		
36. IF THERE ARE SCHOOL-AGED CHILDREN: Do your children attend school more often than not each week? (assuming school is in session: during school holidays, you can preface this question with "when school is in session")					
0	No Yes	0	Client doesn't know Client prefers not to answer		
37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? (reminder: we do not need details of how the family has changed. By Family, we mean the members of the household that are living together as a family unit)					
0	No Yes	0	Client doesn't know Client prefers not to answer		
38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed? (If yes, strongly consider if that person needs to be on the initial CE enrollment. We want to make sure that the housing we find is sufficiently sized for the household. If you cannot add to the initial enrollment, such as an unborn baby, please note in the referral that the household size will change					
0	No Yes	0	Client doesn't know Client prefers not to answer		
39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? (this is time spent together as a family unit, not individual activities)					
0	No Yes	0	Client doesn't know Client prefers not to answer		
40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult (responsible adult: a person ove 18 who would be capable of handling an emergency such as an injury requiring medical attention)					

a) 3 or more hours per day for children aged 13 or older?

	0	Yes	0	Client prefers not to answer
b) 2 or more hours per day for children aged 12 or younger?				
	0	No Yes	0	Client doesn't know Client prefers not to answer
41. IF THERE ARE CHILDREN BOTH 12 AND UNDER 13 AND OVER: Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? (note that this says typical day, indicating a regular responsibility/chore, not an occasional babysitting situation among siblings)				
NoYes			0	Client doesn't know Client prefers not to answer
Post VI-SPDAT questions:				
On a regular day, where is it easiest to find you and what time of day is easiest to do so? (Enter this information on the Contact tab in HMIS)				
Is there a phone number and /or email where someone can safely get in touch with you or leave you a message? (Enter this information on the Contact tab in HMIS)				
Number/Email:				
Contact type:				
	0	Direct client contact Messages only		

o No

Client doesn't know

This form was adapted from the Service Prioritization Decision Assistance Tool-Prescreen Triage Tool for Families

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